

MANUFACTURED HOME ADVISORY BOARD

June 13, 2006

MINUTES

Note: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Chairman Jack Tibesar called the meeting of the Manufactured Home Advisory Board to order at 9:30 a.m. on June 13, 2006. The meeting was held at the Division of Building Safety in Meridian, Idaho. Those attending were:

BOARD MEMBERS:	Jack Tibesar, Chairman	Dan Hathaway
	Jerry Inouye, Vice-Chairman	Todd Ritter
DBS STAFF MEMBERS:	John A. McAllister, Administrator	
	Marsi Woody, Deputy Administrator	
	Jack Rayne, Building Bureau Chief	
	Kay Christensen, Deputy Attorney General	
	Lisa Stover, Plans Examiner	
OTHERS PRESENT:	Gub Mix, IMHA Executive Director	Jack Lyman, IMHA
	Doug Strunk, TJT, Inc	Paul Pusey, IMHA
EXCUSED MEMBER:	Art Baltzor	

MINUTES

MOTION - Jerry Inouye moved the February 9, 2006 minutes be approved as changed. Todd Ritter seconded and the motion passed.

CORRESPONDENCE

Jack Rayne reported receiving a letter of complaint from Rob R. & Mary A. Hawkins against Home Boys Manufactured Homes of Mead, WA. He will call Mr. and Mrs. Hawkins and the inspector, Dale Fletcher for an update.

FINANCIAL REPORT

Marsi Woody reported a balance of \$39,722.68 as of June 30, 2006 and said the balance is improving due to the increased license fees. Jack Tibesar requested a license comparison report for the next meeting.

OLD BUSINESS

Kay Christensen reviewed a draft of changes in the existing statutes in which she had integrated the proposed changes made by the IMHA. She said the statute still does not provide much enforcement authority. Some language has been added to 44-2105 to clarify the process of the suspension or revocation of licenses. Discussion was held concerning the expansion of the manufactured home board. Jerry Inouye suggested taking the issue to the IMHA board for its opinion. The board agreed to postpone taking action on the board expansion at this time.

*These draft minutes are subject to possible correction and final approval by the Manufactured Housing Board.

Jack Rayne referred to copies of the current rules and the high-lighted areas and stated these are suggested housekeeping changes. He requested the board members look them over and edit for additional changes. Kay Christensen said if the statute is changed, some of the rules will have to be changed and it won't be the board's option. Kay also suggested that the various Manufactured Housing Board rules could be consolidated into a single chapter to make them more manageable.

Gub Mix asked Doug Strunk and Jack Rayne to report on the 2006 continuing education class agenda. Mr. Strunk said that Jack Rayne had been elected to replace Frank Eld as chairman of the installation committee following Mr. Eld's resignation. He said the committee had asked Mr. Mix to write Mr. Eld and his brother requesting all materials regarding the formation of the Installation Standard be returned to the committee. Don Compton and Jack Walker are new members to the committee. One person will replace Mr. Eld and one will fill a new position.

Mr. Rayne said that Jack Walker and Johnny Ramirez have teamed together to prepare a DVD installation movie for the upcoming continuing education classes. The movie is to include the setting of the foundation forms, proper reinforcement, pouring the concrete, the placement of the anchors, etc. A power point presentation will include some of the new alternative installation systems. Doug Strunk said the movie will be very well done and could cost up to \$5000.00. Gub Mix said IMHA is willing to share in the cost with the state. Marsi Woody said an invoice will be needed in order for the Division of Building Safety to contribute.

Discussion was held regarding the selling of the video to Idaho dealers and other states in order to help pay for the cost of production and mailing. Kay Christensen said the board has no authority according to statute to charge for the video. Gub Mix said IMHA could do the billing and reimburse the state. Doug Strunk said some of the city and county jurisdictions have expressed interest in having copies.

NEW BUSINESS

A list of questions to be added to the dealer application was presented by Todd Ritter. Gub Mix said this suggestion would never get past the IMHA board. Kay Christensen said the board only has statutory authority to refuse to issue a license based on certain criteria. If the board wants certain criteria for licensure, they need to be incorporated into statute first.

On behalf of the board and others present, Jack Tibesar thanked Gub Mix and Paul Pusey for their participation and support and through the years and stated they will be greatly missed.

The next meeting will be held on Thursday, Thursday, August 17, 2006 beginning at 1:30 p.m.

MOTION - Todd Ritter moved to adjourn. Jerry Inouye seconded and the meeting adjourned at 12:00 p.m.

Jack Rayne, Building Bureau Chief
Division of Building Safety

Date

John A. McAllister, Administrator
Division of Building Safety

Date

Jerry Inouye, Vice Chairman
Manufactured Home Advisory Board

Date

**June 13, 2006 MFG HOME BOARD MEETING
ACTION SUMMARY**

- 1) Jack Rayne will call Dale Fletcher and Rob & Mary Hawkins for an update on the Hawkins' complaint
- 2) Kay Christensen will work on changes in the statutes.
- 3) Board members are to read the proposed changes in the rules and edit for additional changes.